



ST. THOMAS' COLLEGE OF EDUCATION

(Managed by St. Thomas' Higher Education Society)

Reg. Office: Plot No. 33A/2, Knowledge Park-3, Greater Noida, Distt: Gautam Budh Nagar, U.P.-201310

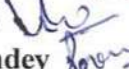
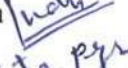
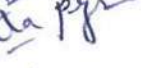
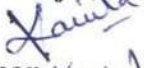
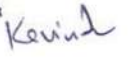
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Academic Development Committee

Minutes of the Meeting

22 July 2025

The Academic Development Committee meeting was held on 22 July 2025 at 12:30 p.m. in the seminar hall. The following members were present in the meeting:

- Dr. Mugdha Anand, convener 
- Dr. M. K. Tyagi 
- Dr. Nisha Tyagi 
- Dr. Poonam Pandey 
- Dr. Indu Bala Kushwaha 
- Dr. Priyanka Bhardwaj 
- Dr. Kavita Singh 
- Mr. Kavinder Kumar 

The following agenda was discussed in the meeting:

1. **Finalisation of College Teaching Programmes and Annual Academic Calendar for the New Session**
The committee discussed and approved the structure of the teaching programmes. The annual academic calendar will be prepared in alignment with university guidelines and institutional priorities.
2. **Planning Student and Employee Welfare Activities**
Welfare initiatives such as orientation programmes, skill enhancement workshops and health & wellness activities will be planned throughout the session.
3. **Monitoring Student and Staff Discipline**
The committee emphasised strict monitoring of activities that may lead to indiscipline. A grievance redressal mechanism will be strengthened for preventive measure.
4. **Review of IQAC Reports and Recommendations**
IQAC reports from the previous session were discussed. The committee suggested implementation of quality enhancement measures in teaching, learning and evaluation processes.
5. **Recommendations to Strengthen Research Culture and Extension Activities**
Faculty members were encouraged to undertake research projects, publish papers and collaborate with external academic bodies. The college will promote extension activities aligned with community needs.
6. **Distribution of Prizes, Medals, and Awards**
The committee recommended criteria for identifying meritorious students for awards in academics, sports, and extracurricular achievements.


Dr. M. K. Tyagi
Dean


Dr. Mugdha Anand
Convener



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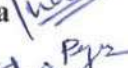
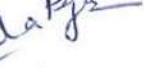
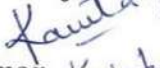
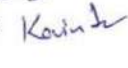
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Academic Development Committee

Minutes of the Meeting

28 January 2026

The Academic Development Committee meeting was held on 28 January 2026 at 11:00 a.m. in the seminar hall. The following members were present in the meeting:

- Dr. Mugdha Anand, convener 
- Dr. M. K. Tyagi 
- Dr. Nisha Tyagi 
- Dr. Poonam Pandey 
- Dr. Indu Bala Kushwaha 
- Dr. Priyanka Bhardwaj 
- Dr. Kavita Singh 
- Mr. Kavinder Kumar 

The following agenda items were discussed in the meeting:

1. The committee reviewed the progress of the first half of the session. Faculty were instructed to ensure timely completion of the syllabus as per the academic calendar. Revision classes will be conducted from the first week of February 2026 for slow and average learners.
2. It was decided that internal examinations for all programmes will be conducted in February. Departments must submit the question papers and mark records to the IQAC for documentation.
3. The committee discussed planning for the annual cultural fest and academic exhibitions to be held in March 2026. Departments will coordinate to prepare students for performances, competitions, and displays.
4. Members' emphasised regular mentoring sessions for academic and personal guidance. Mentor reports must be submitted to the HOD.
5. It was reaffirmed that discipline must be maintained on campus. The committee instructed all departments to monitor student attendance and report any irregularities.
6. Faculty were encouraged to initiate minor projects, publish research papers, and plan extension activities in collaboration with local communities. At least two extension programmes will be conducted before April 2026.
7. Preparatory measures for the end-semester examinations were discussed. Departments must submit their workload distribution and invigilation duties by the last week of March 2026.
8. The committee discussed criteria for awarding students for academic excellence, participation in cultural events, attendance, and social outreach. Final recommendations will be submitted in April 2026.


Dr. M. K. Tyagi
Dean


Dr. Mugdha Anand
Convener