



# ST. THOMAS' COLLEGE OF EDUCATION

(Managed by St. Thomas' Higher Education Society)

Reg. Office: Plot No. 33A/2, Knowledge Park-3, Greater Noida, Distt: Gautam Budh Nagar, U.P.-201310

Mobile:-95606-97527, 97173-53046 Mail ID - stce.jerwood@gmail.com

## Academic Development Committee

### Minutes of the Meeting

**Dated: 12<sup>th</sup> August 2024**

The Academic Development Committee meeting was held on 12 August 2024, at 12:30 p.m. in the seminar hall of the college. The following members were present in the meeting:

- Dr. Nisha Tyagi, Convener
- Dr. M. K. Tyagi
- Dr. Mugdha Anand
- Dr. Poonam Pandey
- Dr. Indu Bala Kushwaha
- Dr. Priyanka Bhardwaj
- Ms. Kavita Singh
- Mr. Kavinder Kumar

The following agendas were discussed in the meeting:

1. To decide about the overall teaching programmes or annual calendar of the college.
2. To prepare overall teaching programme of the institute.
3. To prepare students and employee welfare activities in the institute.
4. To track all activities of students and staff regarding indiscipline or other activities which are not beneficial for the institute.
5. To recommend the distribution of different prizes, medals and awards to the students.
6. To discuss the reports of the IQAC and make suitable recommendations.
7. To assist students in endorsing initiatives and resources in achieving both academic and personal success.
8. To develop Internship Timetable.
9. To arrange placement opportunities in coordination with school administrations.

Dr. Nisha Tyagi  
Convener

Dr. M.K. Tyagi  
Dean



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## Academic Development Committee

### Minutes of Meeting

8 January 2025

The Academic Development Committee meeting was held on 7 January 2025, at 11:30 a.m. in the seminar hall.

The following members were present in the meeting:

- Dr. Nisha Tyagi, convener 
- Dr. M.K. Tyagi
- Dr. Mugdha Anand 
- Dr. Poonam Pandey 
- Dr. Indu Bala Kushwaha 
- Dr. Priyanka Bhardwaj 
- Dr. Kavita Singh 

The following agendas were discussed in the meeting:

- Make decisions on college teaching programmes and annual calendar.
- Planning the institute's overall teaching curriculum.
- Organizing student and employee welfare events at the institute. Monitoring student and staff activities that are detrimental to the institute, such as indiscipline.
- Discussed the reports of the IQAC and make suitable recommendations.
- Supporting activities and tools to help students achieve academic and personal success.
- Providing recommendations for management to enhance research culture and extension efforts at the college.
- Recommending the distribution of different prizes, medals and awards to the students.



Dr. Nisha Tyagi  
Convener



Dr. M.K. Tyagi  
Dean