

St. Thomas' College of Education

Greater Noida (UP)

ACADEMIC CALENDAR

B.Ed. Session (2022 - 2024)

First Year: 2022 –2023

MONTH	CURRICULAR ACTIVITIES		ASSESSMENT AND EVALUATION	CO-CURRICULAR ACTIVITIES
	THEORY	PRACTICAL WORK		
October 14/10/2022	Theory Classes (Core Courses : Unit – I) Monday - Friday	Assignment 31/10/2022	Pot Decoration, Card Making & Rangoli Making Competition/ Diwali Celebration 21/10/2022
November 2022	Theory Classes (Core Courses : Unit – II) Monday - Friday	Assignment 29/11/2022	Seminar - 30/11/2022 Children's Day Celebration – Educational Tour 14/11/2022
December 2022	Theory Classes (Core Courses : Unit – III) Monday - Friday	EPC-1: Enhancing Language Proficiency	Unit Test- Unit-1 and 2 05/12/2022 – 09/12/2022	Presentation – 15/12/2022 Christmas Celebration - 25/12/2022 Alumni Meet – 16/12/2022
January 2023	Theory of Microteaching and Lesson Plan Writing	Micro Teaching Practice/Teaching Practice	Assignment 30/01/23	Teaching Aid Making Competition - 26/01/23 Republic Day Celebration - 26/01/23 Counseling – 20/01/2023
February	Theory Classes (Core Courses :	EPC-2: Arts and Aesthetics	Assignment	Meraki – Annual Fest

2023	Unit – IV) Monday - Friday		27/02/2023	23/02/23 - 24/02/23
March 2023	Theory Classes (Core Courses : Unit – V) Monday - Friday	EPC-3: Reading and Reflecting on Texts	Unit Test- Unit-3 and 4 13/03/2023 to 17/03/2023	Holi Celebration – 03/03/2023 Workshop – 17/03/2023 Alumni Meet – 24/03/2023
April 2023	Theory Classes (Core Courses : Unit – VI) Monday - Friday	Review of 10 B.Ed. Text Books	Power Point Presentation By Students 10/04/2023 to 13/04/2023	Community Outreach Programme- 10/04/2023 Counseling – 13/04/2023
May 2023	Theory Classes (Core Courses : Revision of Unit – I to VI) Monday - Friday	Submission of Internal and External Assignments	Submission of File Work and Unit Test – Unit -5 and 6 08/05/2023 to 12/05/2023	Seminar/ Guest Lecture 12/05/2023
June 2023	Remedial Classes	Internal Viva	Pre-University Exam 05/06/2023 to 09/06/2023	-----
July 2023	Preparatory Leave/ University Theory Examination – as per University Schedule			
August & September 2023	Practical Examination – as per University Schedule			

CO - CURRICULAR ACTIVITIES

MONTHS	CO - CURRICULAR ACTIVITIES
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October 2022	Pot Decoration, Card Making & Rangoli Making Competition/ Diwali Celebration
November 2022	Seminar/ Children's Day Celebration – Educational Tour
December 2022	Presentation/ Christmas Celebration/ Alumni Meet
January 2023	Teaching Aid Making Competition/ Republic Day Celebration/ Counseling
February 2023	Meraki – Annual Fest
March 2023	Holi Celebration/ Workshop/ Alumni Meet
April 2023	Presentation/ Community Outreach Programme/ Counseling
May 2023	Seminar/ Guest Lecture
June 2023	Remedial Classes/ Internal Viva/ Pre-University Exam
July 2023	Preparatory Leave/ University Theory Examination
August 2023	Independence Day Celebration
September 2023	Celebration of Hindi Divas & Teacher's Day

St. Thomas' College of Education
Greater Noida (UP)
B.Ed. Session (2022-2024)
FIRST YEAR (2022-2023)

DAYS / PERIOD	10:00 AM - 10:45 AM	10:45 AM - 11:30 AM	11:30 AM - 12:15 PM	12:15 PM - 01:00 PM	01:00PM - 2:00PM	02:00pm – 2:45pm	2:45pm- 3:30pm
MONDAY	E-101 (MA)	E-102 (PP)	E-103(MKT)	E-104(NT)	BREAK	PC1/PC2	Practicum Work
TUESDAY	E-101 (MA)	E-102 (PP)	E-103(MKT)	E-104(NT)		PC1/PC2	Practicum Work
WEDNESDAY	E-101 (MA)	E-102 (PP)	E-103(JB)	E-104(NT)		PC1/PC2	Practicum Work
THURSDAY	E-101 (PB)	E-102 (SKR)	E-103(JB)	E-104(IK)		PC1/PC2	Practicum Work
FRIDAY	E-101 (PB)	E-102 (SKR)	E-103(JB)	E-104(IK)		PC1/PC2	Practicum Work
SATURDAY/ SUNDAY	E-101 (PB)	E-102 (SKR)	E-103(JB)	E-104(IK)		PC1/PC2	Practicum Work

E-101: Contemporary India and Education (MA: Dr. Mugdha Anand & PB: Dr. Priyanka Bhardwaj)

E-102: Philosophical & Sociological Perspectives of Education (PP: Dr. Poonam Pandey & SKR: Dr. S K Rao)

E-103: Growing Up As A Learner (MKT: Dr. M K Tyagi, Dean & JB: Dr. Jyoti Bhardwaj)

E-104: Teacher, Teaching & Technology (NT: Dr. Nisha Tyagi & IK: Ms. Indu Kushwaha)

PC1/PC2: Pedagogy Papers 1 & 2:

Pedagogy of English - Dr. Archana Kushwha

Pedagogy of Hindi - Dr. Poonam Pandey

Pedagogy of Bio- Science - Dr. Mugdha Anand

Pedagogy of Computer Science -

Pedagogy of Physical Science - Dr. Nisha Tyagi

Pedagogy of Mathematics - Dr. S.K. Rao

Pedagogy of Social Science - Dr. Priyanka Bhardwaj

Pedagogy of Home Science -

Pedagogy of Sanskrit -

Please note:

1. College timings: 9:30 am to 04:00 pm
2. Sunday : 1st and 3rd Sunday Contact Classes at St. Thomas' Girls Senior Secondary School, Delhi.

Round the year activities for overall development of students

- Literary – Essay Writing, Quiz, Debate, Poster Making & Slogan Writing
- Cultural – Dance, Music, Theater & Drama
- Sports and Games
- Seminar
- Workshop
- Value-added Courses
- Self-study Courses
- Faculty Development Program
- Guest Lecture
- Special Lecture
- Celebration of National and International Days
- Community Outreach Programme
- Personality Development Programme

General Rules for Students

1. All the students are required to attend college as per College Timings i.e., 9:30 am to 3:30 pm. Any student who wishes to leave the college during class hours, he/she has to take prior permission of the Dean.
2. The students should attend classes regularly as per the Time Table.
3. B.Ed. is regular course and every student must ensure 75% attendance in their classes failing which they will not be allowed to appear in annual exam.
4. The students are required to report to college with neat Uniform/Dress Code as prescribed by the college.
5. All students should behave in a disciplined way while in the college campus.
6. No student should try to indulge in the act of ragging as ragging is a punishable act as per Supreme Court orders. Student may Contact college authorities for any emergency on the following numbers.
(A) Dr. M.K. Tyagi (Dean, Academics) - 98185023350, (B) Mr. Lovey Massey (Admin Officer) – 9560697527
7. Make it sure that students should call the authorities within college hours except in case of emergency.
8. Students should keep the college campus neat and clean.
9. The students should be punctual & regular during the academic session. Leave application in advance should be submitted for seeking leave except on situation of emergency.
10. Students are advised to read the notice board regularly.
11. No student should use mobile phones during class/ lecture time.
12. The students should immediately inform the college authorities in the event of any emergency.
13. Students are expected to submit all assignment files/records regularly as per instruction given from time to time.

14. The college will held PTA meeting at appropriate intervals. Students are required to inform their parents to attend such meetings, participation of either of the parents or both in the PTA is mandatory.
15. As per CCS University, attending Seminars, Scout & Guide Camp, Workshop, Internship, Teaching Practice, Outreach Programme, Value-added Courses, Internal Examination, Completion of Practical Record and all other Upcoming events of the college and university are mandatory to attend.
16. Fee refund of the students will be according to the following guidelines of UGC. If a student chooses to withdraw from the programme of study in which he/she is enrolled, the institution following five-tier system for the refund of fees remitted by the student (as per UGC rules).

Refund of Fee (percentage)	Time period (withdrawal of the application)
100%	15 days or more, before the formally notified last date of admission
90%	Less than 15 days before the formally notified last date of admission
80%	15 days or less, after the formally notified last date of admission
50%	30 days or less, but more than 15 days, after the formally notified last date of admission
00%	More than 30 days after the formally notified last date of admission

17. Fee submission of the said course will be according to the terms and condition laid down by the institution.
18. Fee discount policy will be on the discretion of management after submission of request application.
19. All the communication will be in writing following sanctioned/ not sanctioned.

Rules for using the Library

1. All student and staff of the college are members of the library.
2. A student can borrow only **two** books at a time for a period of two weeks.
3. A staff member can borrow maximum **four** books at a time for a period of three months. If books are required beyond three months, these can be re-issued.
4. Books will be issued to student, during the library periods. No book will be issued or returned during teaching hours.
5. Underlining or writing in library books, periodicals, and newspapers is strictly forbidden.
6. Reference books, current periodicals and newspapers will not be issued. These can be consulted or read only in the library.
7. After reading make sure that the reference books, periodicals and newspapers are kept back in their respective places.
8. **If the books are not returned within the specified time, it will be viewed seriously and a fine of Rs.1/- per day will be charged as per rules.**
9. The Librarian may call for a book at any time, even if the normal period of issue has not expired.
10. In case a book is misused, wrongly handled or lost, the person concerned will have to replace the book or pay the current market price of the book.
11. The members should take good care of library furnishings and equipment. Make sure that the library looks as good when you leave as it did when you came in.
12. Eatables are not allowed in library.
13. Library computer are for academic purpose only. Do not tamper with the computer settings. Follow the internet safety guidelines.
14. A 'No Dues Certificate' by each student is to be obtained from the librarian for his/ her transfer/ withdrawal from the college.
15. Strict decorum and ethical environment shall be maintained in the library, always.
16. If any dispute regarding books arises, the decisions of the Dean shall be final.

List of Holidays

Year 2023

Sr. No.	DATE	DAY	HOLIDAYS
1	01-01-2023	SUNDAY	NEW YEAR
2	13-01-2023	FRIDAY	LOHARI
3	14-01-2023	SATURDAY	MAKAR SAKRANTI
4	26-01-2023	THURSDAY	REPUBLIC DAY/ BASANT PANCHAMI
5	18-02-2023	SATURDAY	MAHA SHIVRATRI
6	07-03-2023	TUESDAY	HOLIKA DAHAN
7	08-03-2023	WEDNESDAY	HOLI
8	30-03-2023	THURSADAY	RAM NAVMI
9	04-04-2023	TUESDAY	MAHAVIR JAYANTI
10	07-04-2023	FRIDAY	GOOD FRIDAY
11	14-04-2023	FRIDAY	BAISAKHI/ AMBEDKAR JAYANTI
12	22-04-2023	SATURDAY	ID-UL-FITAR
13	05-05-2023	FRIDAY	BUDDH PURNIMA
14	29-06-2023	THURSDAY	ID-UL-JUHA
15	29-07-2023	SATURDAY	MOHARRAM
16	15-08-2023	TUESDAY	INDEPENDENCE DAY
17	30-08-2023	WEDNESDAY	RAKSHA BANDAN
18	07-09-2023	THURSDAY	JANMASHTMI
19	28-09-2023	THURSDAY	ID-UL-MILAD
20	02-10-2023	MONDAY	GANDHI JAYANTI
21	23-10-2023	MONDAY	MAHANAVMI
22	24-10-2023	TUESDAY	VIJAYA DASHMI
23	28-10-2023	SATURDAY	VALMIKI JAYANTI
24	13-11-2023	MONDAY	DIWALI
25	14-11-2023	TUESDAY	GOVARDHAN PUJA
26	15-11-2023	WEDNESDAY	BHAI DOOJ
27	27-11-2023	MONDAY	GURU NANAK JAYANTI
28	25-12-2023	MONDAY	CHRISTMAS DAY