

(Managed by St. Thomas' Higher Education Society)

Reg. Office: Plot No. 33A/2, Knowledge Park-3, Greater Noida, Distt: Gautam Budh Nagar, U.P.-201310

Mobile:-95606-97527, 97173-53046 Mail ID - stce.jerwood@gmail.com

Dated: 21st June 2021

#### MINUTES OF MEETING

The meeting of the IQAC was held on 19th June 2021 in the Seminar Hall of the college at 10:30 am.

The following members were present in the meeting:

- 1. Dr. Anuradha Amos
- 2. Dr. S. C. Panda
- 3. Dr. M. K. Tyagi
- 4. Dr. K. S. Bhati
- 5. Dr. Prabhat Mittal
- 6. Dr. Mugdha Anand
- 7. Ms. Simmi Pal
- 8. Mr. Vinod Dayal
- 9. Mr. Lovey Massey
- 10. Mr. Sanjeev Singh

The following agenda was discussed in the meeting:

- 1. Composition of previous year's IQAC (July 2020 to June 2021) was reviewed and same composition of IQAC was reconstituted to be effective from July 2021 to June 2022.
- 2. Composition of IQAC, Minutes of Meetings and Committees to be uploaded on college website.
- 3. It was proposed that the IQAC should plan and do registration on website of NAAC to initiate the process of accreditation.
- 4. All faculties to be encouraged to publish research work in reputed journals like Scopus, etc.
- 5. College should sign. MOU Memorandum of Understanding to explore students and faculty exchange programs.
- 6. College website to be updated.
- 7. Short term vocational programs and certificate programs to be introduced in the college.
- 8. The Chairperson, IQAC suggested to prepare and submit the action plan for filling SSR of NAAC after doing registrations as per different criterions of NAAC.

Dr. Mugdha Anand

**IQAC Coordinator** 

Dr. M. K. Tyagi



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Dated: 20th October 2021

#### MINUTES OF MEETING

The meeting of the IQAC was held on 19<sup>th</sup> October 2021 in the Seminar Hall of St. Thomas' Girls Senior Secondary School, New Delhi at 10:30 am.

The following members were present in the meeting:

- 1. Dr. Anuradha Amos
- 2. Dr. S. C. Panda
- 3. Dr. M. K. Tyagi
- 4. Dr. K. S. Bhati
- 5. Dr. Prabhat Mittal
- 6. Dr. Mugdha Anand
- 7. Ms. Simmi Pal
- 8. Mr. Vinod Dayal
- 9. Mr. Lovey Massey
- 10. Mr. Sanjeev Singh

The following agenda was discussed in the meeting:

- 1. Composition of IQAC, Minutes of Meetings and Committees to be uploaded on college website.
- 2. All documents required for registration of Ist Cycle of NAAC to be prepared by 26th October 2021. This responsibility would be given to Mr. Lovey Massey.
- 3. It was proposed that the IQAC should plan and do registration on website of NAAC on 1<sup>st</sup> November 2021 to initiate the process of accreditation.
- 4. The Chairperson, IQAC suggested to prepare and submit the action plan for filling SSR of NAAC after doing registrations as per different criterions of NAAC.
- 5. College website to be updated.
- 6. Self-study courses and value-added courses to be introduced in the college.

Dr. Mugdha Anand IOAC Coordinator

Dr. M. K. Tyagi



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Dated: 17th January 2022

#### MINUTES OF MEETING

The meeting of IQAC St. Thomas' College of Education was held on 15th January 2022 at 10:30 am in the administrative office of the college.

The following members attended the meeting:

- 1. Dr. Anuradha Amos
- 2. Dr. S. C. Panda
- 3. Dr. M. K. Tyagi
- 4. Dr. Prabhat Mittal
- 5. Dr. Mugdha Anand
- 6. Dr. Poonam Pandey
- 7. Dr. Sudershan Kr. Rao
- 8. Dr. Ashish Kr. Mittal
- 9. Ms. Himani Tyagi
- 10. Mr. Lovey Massey
- 11. Mr. Vivek Kr. Parcha

The following agenda was discussed in the meeting:

- 1. It was discussed that whether to go for SSR submission on 29<sup>th</sup> January 2022 as most of the faculty members were in the grip of Covid 19 or to take the extension for SSR submission.
- 2. After discussion with members present in the meeting it was decided to go for SSR submission of Ist Cycle of NAAC on 29th January 2022 as per schedule after registration.
- 3. Preparation for SSR submission of Ist Cycle of NAAC was to be continued amidst all precautions during peak of Covid 19 (IIIrd wave) to meet the deadline.
- 4. Alumni registration was stopped for time being.

Dr. Mugdha Anand IQAC Coordinator Dr. M. K. Tyagi



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Dated: 5th April 2022

#### MINUTES OF MEETING

The meeting of the IQAC was held on 4th April 2022 in the Seminar Hall of the college at 10:30 A.M.

The following members attended the meeting:

- 1. Dr. Anuradha Amos
- 2. Dr. S. C. Panda
- 3. Dr. M. K. Tyagi
- 4. Dr. Prabhat Mittal
- 5. Dr. Mugdha Anand
- 6. Dr. Poonam Pandey
- 7. Dr. Sudershan Kr. Rao
- 8. Dr. Ashish Kr. Mittal
- 9. Ms. Himani Tyagi
- 10. Dr. Nisha Tyagi
- 11. Mr. Lovey Massey
- 12. Mr. Vivek Kr. Parcha

The following agenda was discussed in the meeting:

- 1. After the successful submission of SSR for Ist Cycle NAAC (29th January 2022) and submission of DVV Clarifications (3rd March 2022), the Chairperson, IQAC suggested to prepare and submit the action plan for physical verification of NAAC Inspection Team.
- 2. Proper maintenance of all the facilities available in the college on priority and urgent basis.
- 3. Composition of previous year's IQAC (July 2021 to June 2022) was reviewed and composition of IQAC was to be constituted to be effective from July 2022 to June 2023.
- 4. Composition of IQAC, Minutes of Meetings and Committees to be renewed to be effective from July 2022 to June 2023 and uploaded on college website.
- 5. College website to be updated on regular basis.
- 6. IT related facility to be provided for the faculty to promote research and improve quality.
- 7. Continuous training for teachers (FDPs- Faculty Development Programs) to be followed vigorously to enhance the quality of teaching.

Dr. Mugdha Anand IOAC Coordinator

inator

Dr. M. K. Tvagi